# STEP BY STEP GUIDE



# ONLINE APPLICATIONS

Issuance of License U/S 13 of the Punjab Agricultural Produce Markets Act, 1961.

#### Who can apply:-

A person desirous of obtaining a license under sub-section (3) of section 13 shall make an application in Form D to the [Secretary of the Committee] of the notified market area concerned after depositing with the Committee the requisite license fee.

#### **Fee Schedule:-**

• Required License Fee of Rs. 20/- to be paid online.



**1.** That I want to start the work as palledar under the firm M/s

SubziMandi/Grain Market Sector 26 Chandigarh.

2. That I want to obtain the required license U/S—13 of the PAPM Act, 1961 from the Market Committee Chandigarh for

doing the work of Labour / weighing man in the notified market area Chandigarh.

- 3. That my permanent address is \_\_\_\_\_\_and presently I am residing at \_\_\_\_\_\_.
- 4. That I have obtained the undertaking from firm, in which I am working, regarding working as labour with their firm since \_\_\_\_\_\_ and verification about my residential address, good corrector and attestation of my recent photograph.
- 5. That I have enclosed my recent attested photograph with application for grant of license U/S 13 of the Act.
- 6. That I will comply with the provisions of the Act, Rules & Bye-Laws framed under the PAPM Act, 1961 and instructions issued from time to time.
- 7. That whenever I will leave this work I will inform to Market Committee, Chandigarh and surrender my license.
- 8 (a) That I am not a 'benamidar' and I have not any license has been refused or which license is cancelled or suspended under sub-section (2) for the period of such cancellation or suspension.
  - (b) That I am not convicted under any offence affecting within two years of such conviction.
  - (c) That I am not un-discharged insolvent.

9. Whenever I will leave the firm, I will inform to the Market Committee office.

**Deponent.** 

#### **Verification:-**

Verified that the above statement of mine is true and correct and nothing has been concealed therein.

**Deponent.** 

#### **UNDERTAKING FORMAT**

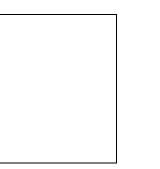
1.1			<b>S/O</b>	Sh.
	Partner /	1	Proprietor of	F M/S
			SCF	
SubziMandi/Gr	ain Market, Sector -26, Chandig	ga	rh undertake	e that
Sh.				

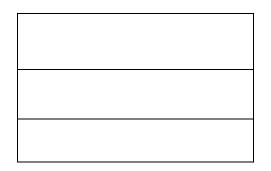
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parmanent	address
is	

\_\_\_\_\_\_working as labour with our firm since \_\_\_\_\_\_\_. His work and conduct and character are good. A registered weight man/ Palledaris required at my firm. Whenever he will leaves the firm, I will inform to the Market Committee office. The firm has no objection if Market Committee grants the license U/s-13 of PAPM Act to him at our shop number i.e. SCO/SCF No. \_\_\_\_\_ SubziMandi/Grain Market, Sector -26, Chandigarh. We also attest his recent photograph as identity proof and his specimen signature / thumb impression is as under:-

**Specimen Signature of** 

Photograph applicant





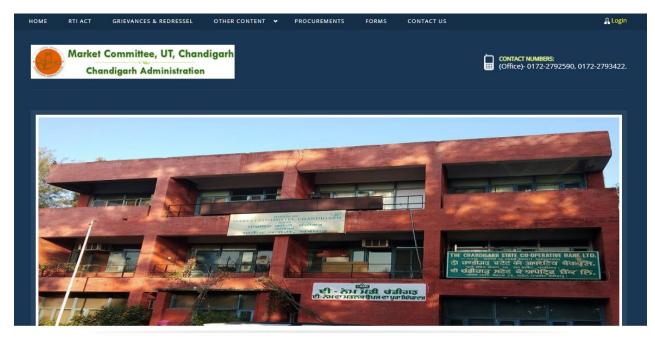
Witness	1		
	2		
Attested	by Sh		Partner /
Proprieto	r of M/s	SCF	
SubziMan	di/Grain Market, Sector		

Documents required for of Issuance of Licence U/S 13 of the Punjab Agricultural Produce Markets Act, 1961.

- **1.** Photographs of the applicant duly attested by notary.
- 2. Residence proof of applicant such as attested copy of Voter Card/ Aadhar Card/ Passport.
- **3. Undertaking from the Licensee Firm from where the** applicant is applying for the License U/13
- **4. Affidavit (as prescribed)**
- **5. Identity Proof of applicant ( Certified Copy)**

#### STEP-1: APPLICANT WILL GO TO THE OFFICIAL WEBSITE OF MARKET COMMITTEE CHANDIGARH.







Chandigarh State Agricultural Marketing Board/Market Committee was established in the year 1969 under the Punjab Agricultural Produce Markets Act,1961 with an objective to control and supervise the marketing network of sale,purchase,storage and processing of processed or non processed agricultural The agriculture produce in Chandigarh is being regulated under the Punjab Agriculture Produce Markets Act, 1961. The premble of the act is "An act to consolidate and amend the law relating to the better regulation of the purchase, sale, storage and processing of Agricultural produce and the establishment of

2. Objectives

The powers of the Board of Chandigarh State Agricultural marketing Board is conferred with the Administration of Union Territory, Chandigarh, which is further delegated to the Deputy Commissioner-cum- Settretary, State Agricultural Marketing Board, U.T.,Chandigarh by the Chandigarh Administration vide

3. Organisation



1. Wheat Mandi Notice

#### FOR REGISTRATION/LOGIN: Click on registration/login

#### Market Committee, UT, Chandigarh **Chandigarh Administration** HOME RTI ACT **GRIEVANCES & REDRESSEL** OTHER CONTENT PROCUREMENTS FORMS CONTACT US **Online Services** Online Services of Market Committee Chandigarh Sr. No. Service Name User Manual Click here for registration/login Modification in License U/S 10 of the Punjab Agricultural Produce Markets Act, 1961 Click Here for User Manual Click Here for Registration/Login 1 Issuance of new License in lieu of old License U/S 10 of the Punjab Agricultural Produce Markets Act, 1961 Click Here for User Manual Click Here for Registration/Login 2 Renewal of License U/S 10 of the Punjab Agricultural Produce Markets Act, 1961 Click Here for User Manual Click Here for Registration/Login 3 Issuance of License U/S 13 of the Punjab Agricultural Produce Markets Act, 1961 Click Here for User Manual Click Here for Registration/Login 4 Renewal of License U/S 13 of the Punjab Agricultural Produce Markets Act, 1961 Click Here for User Manual Click Here for Registration/Login 5 For any query please contact on office number : 0172-2792590 or on email id :- Secretarymcc26@gmail.com

@2019 - MARKET COMMITTEE, UT, CHANDIGARH. GRAIN MARKET, SECTOR 26, CHANDIGARH. TELEPHONE (OFFICE)- 2792590, 2793422.

# STEP-2 A: REGISTER YOURSELF BY FILLING FOLLOWING DETAILS.

Full N	lame *					
8	Enter Your Full Name					
Email	l ld *					
	Enter a valid Email Address					
Mobil	le No.					
	+91	Enter Mobile No.				
Pass	word*					
	Enter Your Password					Ø)
	Password should be 8 to 15 characters with a ne upper case letter (i.e Abcd@123) *	t least one special character	r(*[@#\$	%^&+=]), one numeric, o	ne small	case
Se	lect					~
	<b>922123</b> / u		¢	Captcha	]	

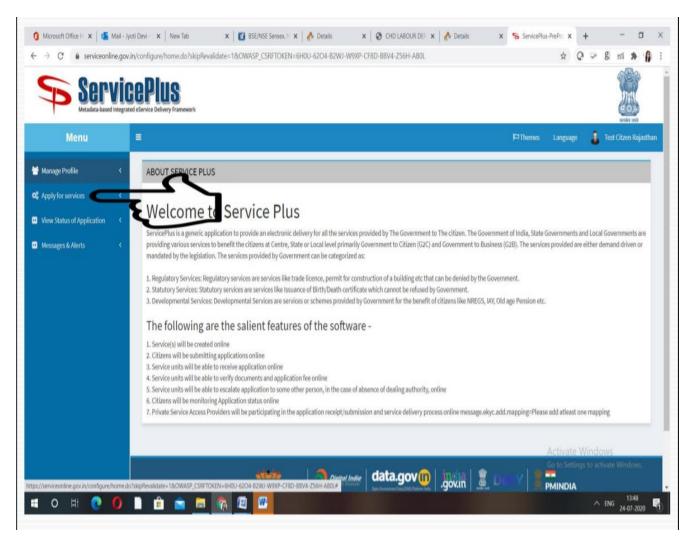
#### OTP SENT ON YOUR REGISTERED EMAIL ID AND MOBILE NUMBER, FILL OTP CLICK ON SUBMIT BUTTON, AND ALSO SAVE YOUR USER ID AND PASSWORD.

Emai	il Id						
	ranjitsingh@gmail.com						
Emai	I OTP *						
			RESEND(0/2)				
OTP	Mismatch! Please re-validate.						
Mobi	le No.						
	+91	62836	96165				
Mobi	le OTP *						
			RESEND(0/2)				
OTP	Mismatch! Please re-validate.						
	VALIDATE BACK						

## STEP-2 B: AFTER SUCCESSFUL REGISTRATION, GOTO LOGIN PAGE. ENTER YOUR LOGIN ID AND PASSWORD. FILL CAPTCHA AND PRESS ON LOG IN.

HOME SELECT STATE . LOGIN	Login	× ServicePlus Metadata-based Integrated eService Delivery Framework
	<ul><li>A Login ID</li><li>Password</li></ul>	
An Easy and Intuitive Application	jw62ka () & Captcha	ional Count
Developed as part of <i>Panchayat Enterprise Suite (PES)</i> un Mission Mode Project (MMP).	DOG IN	Services Applications aunched Received
ServicePlus is a meta-data based e-Service delivery framework on LowCode-NoCode (LCNC) architecture for delivering elect citizens. An application which is quick to learn and easy to u effort or very less skill set.	Forgot Password ?	2470 136776298 View details ♥ View details ♥
<ul> <li>Build Software through Dictate, Design &amp; Deploy</li> <li>Interactive, Intelligent &amp; Interoperable</li> <li>Automated Data Migration</li> <li>Integrated Dynamic Report Generation</li> </ul>		us Day Activity Processed Rejected
<ul> <li>Integrated Dynamic Report Generation</li> <li>Systematic Process Flow Management</li> </ul>		0391         622770         39602           View details Ø         View details Ø         View details Ø
TRACK APPLICATION O KNOW YOUR ELIGIBIL	TY O	

STEP-3: AFTER SUCCESSFUL LOGIN AS USER, YOU WIL BE REDIRECTED AUTOMATICALLY TO THE ONLINE APPLICATION PORTAL OF SERVICEPLUS WHERE YOU CAN INTIATE YOUR APPLICATION BY CLICKING ON APPLY FOR SERVICE TAB.



#### STEP-4:- CLICK ON ISSUANCE OF LICENCE U/S 13 OF THE PUNJAB AGRICULTURAL PRODUCE MARKETS ACT, 1961.

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View all available services										
View Status of Application 〈		view	CHANDIGARH			٧	Services			
Messages & Alerts <									Search:	STATE
	SI.No. 🕌	Service Name						ţ	Department N	ame
	1	Issuance of Licence U/S 13 of th	e Punjab Agricultural Produ	ice Markets Act, 1961					STATE AGRICU	LTURAL MARKETING BOARD
	2	Issuance of new License in lieu	of old License U/S 10 of the I	Punjab Agricultural Produce Markets A	Act, 1961				STATE AGRICU	LTURAL MARKETING BOARD
	3	Modification in Licence U/S 10 o	of the Punjab Agricultural Pr	oduce Markets Act, 1961					STATE AGRICU	TURAL MARKETING BOARD
	4	Renewal of Licence U/S 10 of th	e Punjab Agricultural Produ	ce Markets Act, 1961					STATE AGRICU	TURAL MARKETING BOARD
	5	Renewal of Licence U/S 13 of th	e Punjab Agricultural Produ	ce Markets Act, 1961					STATE AGRICU	LTURAL MARKETING BOARD
	Showing pag	ge 1 of 1							First Previo	ous 1 Next Last

#### **STEP-5:- FILL APPLICATION FORM.**

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矕 Manage Profile 🛛 🔇 🐇								Language
Of     Apply for services        O     View all available services        View Status of Application        Nessages & Alerts		Application for issuance of Licence U	nder Section 1	3 of the Punjab Agricultural	Produce Markets Act, 1961			
			Applic	ant Details				
	Name '			Ashok Kumar 3				
	Address *			House No. 3, Sector 3, Chandigarh				
	Mobile Number * 9888895911							
	E-Mail Address *			singh.dilkaran@gmail.com				
			Form - D (	(See rule 19(1))				
	If the applicant is a Firm. Is it a not? *	Hindu Joint family firm or otherwise constituted, and has been	registered or	Not applicable				
		ne name of all persons constituting it with parentage residence	and address : *					
	Name	Father's / Husband's Name	Full Add	ress	Parentage			
	Ashok Kumar 3	Surinder Kumar	House N	o. 3, Sector 3, Chandigarh	100		8€	
	Name of the Managing proprieto	or or manager who will actually conduct the business ${}^*$		Ashok Manager 3				
	Name or style under which the a	applicant will conduct the business *		Ashok Kumar and sons				
	Does the applicant wish to be li	cenced as a broker/ weighman/ measurer/ surveyor/ godownkee	per/ palledar ?	weighman				

## AFTER FURNISHING ALL THE REQUISITE INFORMATION CLICK ON I AGREE, ENTER WORD VERIFICATION AND PRESS SUBMIT BUTTON TO PROCEED FURTHER

Has the licence, if any, granted previously to the applicant or if the applicant is a firm to any member thereof. Singly or in collaboration with any body else for working as a broker, weightman, measurer, surveyor, godown keeper or palledar in any notified market area been cancelled? if so, where for what period and what which reasons? *	not applicable				
0	ther Details				
Place of Business *	SCF 3, Sabji Mandi Sector 26, Chandigarh				
	leclaration				
Certified that the facts set out in the application are true to the best of my knowledge. I understand to abide by provisions of the Agricultural Produce Market Act, 1961, rule and bye-laws made thereunder. I shall be responsible for all acts of my employees. It is requested that licence under section 13 of the Punjab Agricultural Produce Markets Act, 1961, may kindly be granted to me.					
Wo	rd verification				
Please enter t	e characters shown above				
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	Draft 🛛 Submit 🔍 Close 🖉 Reset				

# PREVIEW YOUR DETAILS AND CLICK ON ATTACH ANNEXURES ...

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📽 Apply for services 🔹 👻	Applicant Details					
• View all available services	Application Reference Number :		Draft_MCCFLU13/2022/00031			
View Status of Application <	Name :		Ashok Kumar 3			
Messages & Alerts <	Address : Noble Number :		House No. 3, Sector 3, Chandigath 9688095911			
	E-Mail Address :		singh.dikaran@gmail.com			
	Form - D {See rule 19(1)}					
	If the applicant is a Firm. Is it a Hindu Joint family firm o	r otherwise constituted, and has been registered or n	of?: Not applicable			
	Name	Father's / Husband's Name		Full Address	Parentage	
	Ashok Kumar 3	Surinder Kumar		House No. 3, Sector 3, Chandigath	100	
	Name or siyle under which the applicant will conduct the Does the applicant with to be licenced as a broken well Has the licence. If any, granted previously to the applica or in collaboration with any tooky else for working as a b palledar in any profiles market area base cancele? If a	ghmani measureri surveyori godownkeeperi palledar ant or if the applicant is a firm to any member thereof. proker, weightman, measurer, surveyor, godown keep	Singlynot applicable			
	Other Details					
	Place of Business :		SCF 3, Sabji Mandi Sector 28, Chandigarh			
	Declaration					
	Certified that the facts set out in the application are trume.	ue to the best of my knowledge. I understand to abide	by provisions of the Agricultural Produce Market Act, 1981, rule and bye	ais made hereunder. I shall be responsible for all acts of my employees. It is requested that loance under section 13 o	f the Punjab Agricultural Produce Markets Act, 1961,	may kindly be granted to
	l Agree :		Yes			
	Additional Details					
	Apply to the Office		Agriculture Department( STATE- CHANDIGARH)			
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				[2] Edit 🔍 Attach Annexure 🛛 O Cancel 🔒 Print [	Export to PDF Click here to initia	ate new application

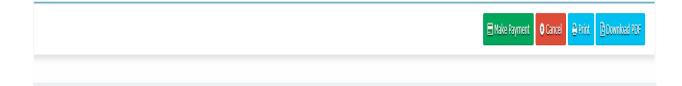
### **STEP- 6 :- PRESS SAVE ANNEXTURES ...**

nclosure(s):		
ype of Enclosure '	Enclosure Document	File/Reference
hotographs of the applicant duly attested by notary '	Photographs of the applicant duly attested by notary.	Choose File accid2022100011.pdf
	ODccument Format	Scan
		A Fetch from DigiLacker
esidence proof	Residence proof of applicant such as attested copy of Voter Card/ Aadhar Card/ Passport	Choose File accid2022100011.pdf
	Document Format	Scan
		Fetch from DigiLocker
Undertaking	Undertaking from the Licensee Firm from where the applicant is applying for the License 💙	Choose File accid2022100011.pdf
	Document Format	Scan
		Fetch from DigiLocker
ffidavit '	Affidavit (as prescribed)	Choose File accid2022100011.pdf
	Affidavit (as prescribed)	Scan
		Fetch from Digil.ocker
dentity Proof '		Choose File accid2022100011.pdf
lentry Froor	Identity Proof of applicant (Certified Copy)	
	Occurrent Format	Scan
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dditional Document 1	Additional Document 1	Choose File accid2022100011.pdf
	O Document Format	Scan
		5 Fetch from DigiLocker

### STEP- 7:- CLICK ON MAKE PAYMENT...

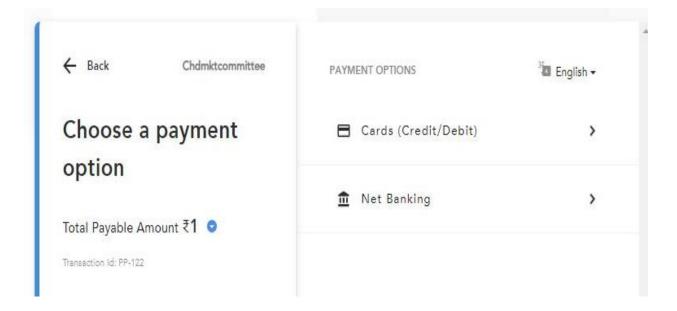
Applicant Details						
Application Reference Number :		Draft_MCCFLU13/2022/00031				
Name :		Ashok Kumar 3				
Address :		House No. 3, Sector 3, Chandigarh				
Mobile Number :		9888895911				
E-Mail Address : singh dilaran@gmail.com						
Form - D {See rule 19(1)}						
If the applicant is a Firm. Is it a Hindu Joint family firm or oth registered or not? : .	erwise constituted, and has been	Not applicable				
Name	Father's / Husband's Name		Full Address	Parentage		
Ashok Kumar 3	Surinder Kumar		House No. 3, Sector 3, Chandigarh	100		
Name of the Managing propried or manager who will alkululy conduct the business: Akhok Manager 3 Name or fyle under which the applicant will conduct the business: Akhok Kuma and sons Does the applicant wills to be locenced as a broker weightman' measured' surveyor godownke-sperir weightman paledar ?: Has the licence, <i>Fary</i> , granted periodusly to the applicant is a first nay member and applicable thereof. Singly or allobations with myn, notified matted area been cancelled? If so, where for what period and which his heason? ?:						
Other Details						
Place of Business :		SCF 3, Sabji Mandi Sector 26, Chandigarh				
Declaration						
Dectaration	Confided that the facts set out in the application are true to the best of my knowledge. Lunderstand to abide by provisions of the Agricultural Produce Market Act. 1961, rule and by-havs made thereunder. I shall be responsible for all acts of my employees. It is requested that licence under section 13 of the Punjab Agricultural Produce Market Act. 1961, rule and by-havs made thereunder. I shall be responsible for all acts of my employees. It is requested that licence under section 13 of the Punjab Agricultural Produce Markets Act. 1961, rule and by-havs made thereunder. I shall be responsible for all acts of my employees. It is requested that licence under section 13 of the Punjab Agricultural Produce Markets Act. 1961, rule and by-havs made thereunder.					
Certified that the facts set out in the application are true to	the best of my knowledge. I understa	and to abide by provisions of the Agricultural Produce Market Act	t, 1961, rule and bye-laws made thereunder. I shall be responsible for all acts of my employees. It is requested that licence unde	r section 13 of the Punjab Agricultural		

Annexure List		
1) Photographs of the applicant duly attested by notary	Photographs of the applicant duly attested by notary.	
2) Residence proof	Residence proof of applicant such as attested copy of Voter Card/ Aadhar Card/ Passport.	
3) Undertaking	Undertaking from the Licensee Firm from where the applicant is applying for the License U13	
4) Affidavit	Affidailt (as prescribed)	
5) Identity Proof	Identity Proof of applicant ( Certified Copy)	
6) Additional Document 1	Additional Document 1	
Additional Details		
Apply to the Office	Agriculture Department (STATE- CHAIDIGARH)	



#### STEP- 8:- PAYMENT PAGE...

Mode Of Payment	PayUbizz	
License Fee	10	
Total Amount to be paid (in Rs.)	1.0	
		Ake Payment O Reset O Cancel



# STEP- 9:- YOU MAY TAKE PRINTOUT AND DOWNLOAD THE SYSTEM GENERATED ACKNOWLEDGEMENT AFTER PAYMENT.

ļ	ACKNOWLEDGEMENT
	<b>K</b> ing
	STATE AGRICULTURAL MARKETING BOARD
	U.T. CHANDIGARH
	<u>Acknowledgement Receipt</u>
	Application Date : 17/02/2022
	Dear Ashok Kumar 3
	Your application for Issuance Of Licence U/S 13 Of The Punjab Agricultural Produce Markets Act, 1961 has been submitted successfully.
	Your reference number is: MCCFLU13/2022/00025
	Payment Details :
	Mihpayid14725821438 Amount 1.00 Status success
	Thanks for applying.
	For any query, contact at 0172-2792590(0) or Email: Secretarymcc26@gmail.com
	O Print O Export to PDF O Close

